



**Humphries Kirk Solicitors
Lawyer Job Specification**

Seeking a full time **Commercial Property Lawyer** to be based in the **Commercial Land Department** at our **Poole** or **Wareham** office.

The position will involve working as one of the key Lawyers within a dedicated Commercial Property team that is overseen by a highly experienced Partner. You must have the ability to manage a full caseload from instruction to post-completion with minimal supervision, however you will be assisted by the team’s support staff. The main duties are set out in the job description.

The successful candidate will ideally be 2+ years’ PQE (Solicitor preferred) or have the equivalent experience with good overall working knowledge of Commercial Property and Land Law. However, Newly Qualified Solicitors or qualified non solicitors with relevant experience will also be considered.

There are excellent opportunities for career progression for the right candidate.

When sourcing new colleagues, as well as looking for the appropriate competencies in relation to the role, we also look for individuals aligned to our Values which are: Accountability, Continuous Improvement, Excellence, Honesty & Integrity, Mutual Respect and Teamwork.

ESSENTIAL Knowledge, Skills and Experience	DESIRABLE Knowledge, Skills and Experience
Property Lawyer with good overall working knowledge of Commercial Property and Land Law. <i>2+years’ PQE Solicitor preferred, however, Newly Qualified Solicitors or qualified non-solicitors with relevant experience may be considered.</i>	Understanding of Commercial Property Law
Ability to work to targets and deadlines and time record	Business Development experience (including social media)
Ability to network and market the Practice	Local connection to the area
Ability to work as part of a team and provide guidance to other team members	
Working knowledge of Microsoft Office	
The ability to utilise case management and digital dictation software	
Excellent written and spoken English	
Good time management and organisational skills	
High level of initiative	
Reliable and conscientious	
Good communication skills	
A high degree of professional integrity	
Pleasant demeanour	
Own transport (car)	

- Annual salary: Attractive negotiable package (dependent upon competency and experience level)
- Hours: Monday to Friday 9.00-5.00pm with a 1 hour lunch break (35 hours per week).
- Holidays: 25 days plus bank holidays (plus a half day of for birthday)
- Other benefits include: Contributory pension scheme, Discretionary Bonuses, Life Assurance, Health Cash Plan, opportunities for remote working (after probation).